

**VIRGININA MANUFACTURED HOUSING BOARD
MEETING MINUTES
August 10, 2023
Virginia Housing Center
4224 Cox Road, Glen Allen, Virginia 23260**

Members Present

Mr. James Trepinski
Mr. Michael Sandkuhler
Ms. Carey L. Allen
Mr. Stephen Geiser
Mr. James W. Roncaglione
Mr. Sean D. Hicks
Mr. Daniel J. McCormick
Mr. Robbie B. Rutherford

Members Absent

Mr. Keith W. Hicks

Call to Order

The meeting of the Manufactured Housing Board (“Board”) was called to order at approximately 10:00 a.m. by Chair James Trepinski.

Roll Call

The roll was called by Secretary Travis Luter and a quorum was present. Mr. Justin I. Bell, legal counsel for the Board from the Attorney General’s Office, arrived at 10:30 a.m.

Approval of Minutes

The draft minutes of the February 9, 2023 meeting in the Board members’ agenda package were considered. Mr. Roncaglione moved to approve the minutes as presented. The motion was seconded by Mr. Rutherford and passed unanimously.

Public Comment

Chair Trepinski opened the meeting for public comment. Mr. Luter advised that Randy Grumbine signed up to speak. Mr. Randy Grumbine provided an industry update.

New Business

Periodic Review of Regulations:

Mr. Kyle Flanders provided an overview of the amendment to the Public Participation Guidelines presented in the agenda package. Mr. Flanders asked that the Board consider approving the amended regulation as written and presented in the agenda and to direct staff to proceed with publishing the amended regulation to the Virginia Register.

Mr. Rutherford made a motion to approve the amended regulation as written and directed staff to proceed with publishing the amended

regulation to the Virginia Register. The motion was seconded by Ms. Allen and passed unanimously.

Old Business

Board counsel, Justin Bell, provided an update on the accounts in the AG's Office Debtors Report.

Committee Reports

None

Construction Regulation Administrator's Report

Brian Hilderbrand, Construction Regulation Administrator, provided an update on the cases being processed by SBCO department staff. He also provided an update on the Off-Site Construction training being provided throughout the Commonwealth.

New Business

Stephan Geiser lead a discussion pertaining to increasing the limitation of damages values in the §36-85.28.

Secretary's Report

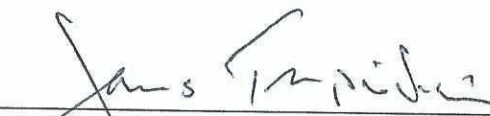
Mr. Luter provided the Board a revenue and current balance report for the Transaction Recovery Fund ending June 30, 2023.

Mr. Luter provided the Board a FY 2023 Debtor's Balance Report for the Transaction Recovery Fund provided by the AG's Office.

Mr. Luter informed the Board of the current caseload and that the next meeting was scheduled for February 8, 2024.

Adjournment

There being no further business, the meeting was adjourned by proper motion at approximately 11:00 am.



Chair, Virginia Manufactured Housing Board



Secretary, Virginia Manufactured Housing Board