

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT  
MEETING  
November 29, 2006  
Norfolk, Virginia**

Members Present

Ms. Betty Ann Davis  
Ms. Susan Dewey  
Mr. Richard Evans  
Mr. Brian Mullins  
Ms. Nancy O'Brien  
Mr. Tip Strickland  
Mr. Ken Thompson  
Mr. Edwin Whitmore

Members Absent

Mr. Thomas Fleury  
Mr. Eric Mays  
Mr. Dennis Mitchell  
Ms. Ellen Robertson  
Mr. Carlo Sol  
Mr. Doug Thomas

Call to Order

Ms. Betty Ann Davis, Chairman of the Board of Housing and Community Development, called the meeting of the Board of Housing and Community Development to order.

Roll Call

The roll was called by Mr. William Ernst of the Department's Policy Office. Mr. Ernst reported that a quorum was present.

Public Comment

No one was present requesting to comment at this meeting so the public comment session was closed.

Approval of Minutes

A motion was made to approve the minutes of the October 23, 2006 meeting of the Board. The motion was seconded and passed unanimously.

Report of the Housing Committee

Ms. O'Brien provided an overview of the morning meeting of the Housing Committee. Ms. O'Brien reported on the availability of a Summary of Comments and Suggestions received by the Department during a series of seven fall forums called to receive input from interested parties on grant-funded programs for special needs and the homeless. Ms. O'Brien also advised members of the schedule and locations for a series of four January input sessions intended to receive comments and suggestions relating to the Department's administration of federally funded housing, homeless and weatherization programs.

Report of the Codes and Standards Committee

Mr. Emory Rodgers, Deputy Director for Building and Fire Regulation, reported on the November 16, 2006 meeting of the Codes and Standards Committee. Mr. Rodgers noted that although two code change requests had been withdrawn, a large number of code change recommendations remained under consideration. A summary of the discussion of these changes is being prepared and will be made available. Mr. Rodgers also noted that the "In-Building Communications" ad hoc committee would present

another code change on this topic to determine whether a consensus can be reached.

VHDA Report

Ms. Dewey, Executive Director of the Virginia Housing Development Authority, informed members that although the Authority was not making any changes in the Low Income Housing Tax Credit program's Qualified Allocation Plan (QAP) for 2007, it would be holding input sessions in January to begin the discussion of possible changes for 2008 QAP.

Virginia Fire Services Board Report

Mr. Mullins reported that the full Fire Services Board had not met since the last meeting of the Board of Housing and Community Development. He provided an update on recent mini-grant awards and the recent meeting of the Codes Committee on the topic of the wild lands-urban interface.

Report of the Director

Mr. Shelton, Director of the Department of Housing and Community Development, called upon Mr. Basil Gooden, Principal Deputy Director, to provide Board members with a summary of major activities scheduled during the Governor's Housing Conference. Mr. Shelton then reported on the increase in the number of sponsorships for this year's Conference. In addition, Mr. Shelton reviewed the Department's contacts with the First Cities organization respecting a variety of urban policy issues, including the work of the Governor's Urban Policy Task force.

Mr. Shelton also reported on a number of issues where the Department anticipated the introduction of legislation during the 2007 session of the General Assembly, including the organizational location of the State Fire Marshal's Office. Following a discussion of this issue, on motion of Mr. Whitmore, seconded by Ms. O'Brien, the Board voted unanimously to direct the Chairman to write to the Governor expressing the sense of Board members in attendance that any organizational changes not disrupt the current approach to the development of building regulations, which has been characterized by a unified approach to code development using an open and transparent process that has satisfied the primary interested parties.

Unfinished Business

None

New Business

None

Board Matters	None
Future Meetings	The next meeting of the Board is scheduled for Monday, January 22, 2007 at the Board Room of the Department of Housing and Community Development in Richmond, Virginia
Adjournment	Upon completion of all items on the agenda, the meeting was adjourned.