

BHDC Code Enforcement Personnel Continuing Education Resource List

As a courtesy to our customers, the Training and Certification Unit (TCU) is providing the following list as a resource in obtaining continuing education hours. TCU does not specifically endorse any of the following resources, however we do recognize the convenience and cost savings they provide. As per the [Continuing Education Policy](#), a maximum of eight hours per course or activity may be accrued within the two year requirement period. Please contact our office at (804)371-7180 to inquire about acceptable courses which meet continuing education requirements.

ALISON

<http://www.alison.com>

ALISON* is the world's leading free online learning resource for basic and essential workplace skills. ALISON provides high-quality, engaging, interactive multimedia courseware for certification and standards-based learning. All courses on ALISON are accessible for free to individual learners. Requires login to site.

Learner knowledge is evaluated by tests which are typically 5 – 10 questions and include multiple choice, true/false, and fill in the blank. To complete courses and receive credit you have to view the entire course and pass all of the tests with an 80% or higher.

Topics acceptable for DHCD continuing education credit include Digital Literacy and IT Skills, Health and Safety Compliance, Language Skills, Personal Development and Soft Skills.

FEMA Independent Study Courses

<http://www.training.fema.gov/IS/crslist.asp>

The Emergency Management Institute (EMI) offers self-paced courses designed for people who have emergency management responsibilities and the general public. All are offered free-of-charge to those who qualify for enrollment. DHCD will consider up to 8 credit hours of courses in the following sampling of topics:

- Emergency Management
- Radiological Emergency Management and Response
- Hazardous Materials
- Disaster Assistance and Preparedness
- Executive Order 12699 Compliance
- Equal Employment Opportunity
- Citizen Preparedness
- Engineering Principles and Practice and Construction
- Decision Making and Problem Solving
- National Response Topics
- Continuity of Operations
- Hurricane Preparedness
- Communication
- Leadership
- Decision Making and Problem Solving
- Environmental and Historical Compliance

GCFLearnFree.org

<http://www.gcflearnfree.org/classes/>

All classes are absolutely FREE! Learn at your own pace, on your own time. Earn accredited Continuing Education hours and a Certificate of Completion! Finish the class in as little as a few days, or take up to 4 weeks to complete. Acceptable topics include math basics and computer classes (Access, PowerPoint, Excel, Word and Publisher).

VIRGINIA BOARD FOR CONTRACTORS APPROVED TRADESMAN CONTINUING EDUCATION PROVIDERS

http://www.dpor.virginia.gov/dporweb/tra_approved_continuing_edu.pdf

List of education providers has been approved by the Board for Contractors to conduct training that meets the DPOR Continuing Education Requirement for Tradesmen.

Virginia Community College System

<http://www.vccs.edu/>

Link to all community colleges in Virginia- most offer low-cost, online courses which can be taken from a computer.

Virginia Service Training

<http://www.vaservice.org/go/training/calendar/>

Throughout Virginia, there are affordable workshops and conferences to assist with accounting and financial reporting, software/computer training and more. This link provides a calendar to these upcoming events across Virginia.

U.S. Small Business Administration

<http://web.sba.gov/sbtn/registration/index.cfm?CourseId=61>

Free Introduction to Accounting course. Requires a brief registration, typically takes 30 minutes to complete (.5 continuing education credits); receive a certificate at course completion.