

Draft  
Virginia Manufactured Housing Board  
Minutes  
January 20, 2005

Board Members Present: William B. Toombs, Chairman  
William H. Moody, Vice Chairman  
Eric C. Anderson  
Michael C. Nickell

Board Members Absent : Samantha Hedgspeth  
Avis Lewis  
Danny Moon  
James W. Roncaglione  
E. Thomas Satterwhite

Public Representation : None

A. Call to Order/Roll Call/Determination of a Quorum.

Chairman Toombs called the meeting to order at 10:07 a.m. Curtis L. McIver, Secretary to the Board did the Roll Call and a Quorum was 'not' present.

B. Approval of the Minutes.

No official action was taken due to lack of a quorum.

C. Public Comment.

None.

D. Committee Reports.

None.

E. Report of the Secretary.

1. Licenses and Recovery Fund Reports.

The cash balance in the Licensing Account is \$27,770.49. The cash balance in the Transaction Recovery Fund Account is \$850,144.18.

Currently licensed are 8 brokers, 260 dealers, 49 manufacturers and 788 salespersons in the program.

2. Conflict of Interest Act Training.

Seven of the nine Board Members have confirmed their participation in the Conflict of Interest Act Training. Staff is awaiting confirmation from two Board Members.

3. Proposed amendments to the Regulations.

William Diamond from the Attorney General's Office discussed the proposed amendments to the Virginia Manufactured Housing Licensing and Transaction Recovery Fund Regulations that the Virginia Manufactured Housing Board desires to make.

F. Unfinished Business.

1. Elizabeth Conn vs. Colonial Homes.

No official action taken. Staff is awaiting a recommendation from the Hearing Officer on this case.

2. Eddie Linville vs. Jerry Stoneman, Southern Showcase Housing.

No official action taken. William Diamond and staff will prepare this case for official action.

3. Pending Items – In Circuit Court.

- a. Catherine Portman vs. Colonial Homes. An appeal has been filed by Colonial Homes.
- b. Ronald Morehart vs. Blairs Housing and Liberty Homes. No action taken by the Board.
- c. Christine White vs. Colonial Homes. No action taken by the Board.
- d. License application from John C. Witcher, Jr. – A-Gem Homes. No action taken by the Board.
- e. John and Geraldine Brain vs. Manufactured Housing Board. No action taken by the Board.
- f. Ms. Betty Russell vs. Oakwood Homes (Tabled for civil case).

4. Completed Agenda Items.

- a. Brenda Washington vs. Colonial Homes. The judge ruled against the Board.
- b. Geraldine Johnson vs. Oakwood Homes. No action taken by the Board.

G. New Business.

1. No new Items for this agenda.

H. Next Meeting Date and Location.

The next meeting date and location of the Virginia Manufactured Housing Board will be Thursday, February 17, 2005, at the Department of Housing and Community Development, the Jackson Center, 501 N. 2<sup>nd</sup> Street, 1<sup>st</sup> Floor Board Room, Richmond, Virginia 23219. Telephone No. (804) 371-7160.

I. Adjournment.

The Virginia Manufactured Housing Board Meeting was closed at 12 Noon.