

REGISTRATION
2007 CDBG
HOW-TO APPLY WORKSHOPS
(One registration per participant)

Name:

Title:

Locality/Organization:

Address:

Phone:

E-Mail:

Special Needs:

I will attend the following workshop:

Richmond on January 24, 2007

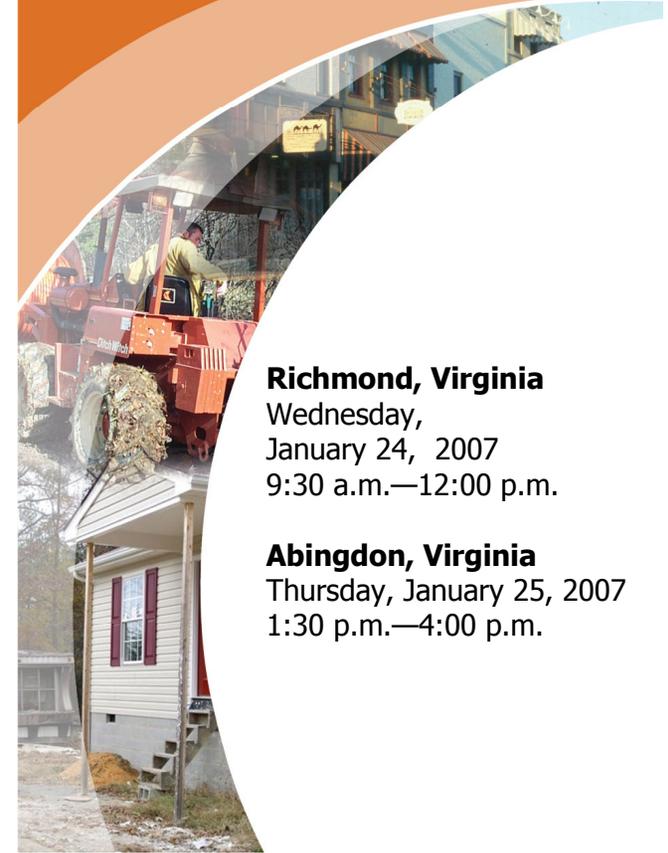
Abingdon on January 25, 2007

IMPORTANT!
Please Pre-Register

Department of Housing and Community Development
501 North Second Street
Richmond, VA 23219

2007 CDBG
COMMUNITY IMPROVEMENT GRANT

HOW-TO-APPLY WORKSHOPS



Richmond, Virginia
Wednesday,
January 24, 2007
9:30 a.m.—12:00 p.m.

Abingdon, Virginia
Thursday, January 25, 2007
1:30 p.m.—4:00 p.m.



Project Management Office

**Virginia Department of Housing
and Community Development**

501 North Second Street
Richmond, Virginia 23219

2007 VIRGINIA CDBG COMMUNITY IMPROVEMENT GRANT

HOW-TO-APPLY WORKSHOPS

The Virginia Department of Housing and Community Development (DHCD) will conduct How-To-Apply Workshops for Community Improvement Grants under the Virginia Community Development Block Grant (VCDBG) Program. These workshops are scheduled for Wednesday, January 24, 2007, in Richmond, and Thursday, January 25, 2007, in Abingdon. Only non-entitlement local governments are eligible for VCDBG funding.

During these sessions, DHCD staff will review project options, funding availability, proposal formatting, submission requirements and DHCD's proposal evaluation methodology. Adequate time will be reserved to discuss important issues related to specific project types.

PLEASE PRE-REGISTER

Complete the attached registration form and fax it to Theresa Flanagan at (804) 371-7093 (or mail it to her at DHCD) for receipt by Thursday, January 18, 2007. Individuals who require sensory accommodations, including Braille, large print or recorded material, please call DHCD at (804) 371-7061 by January 12, 2007. If you have any comments or questions, please contact Chris Thompson or Denise Ambrose at (804) 371-7061.

WEDNESDAY, JANUARY 24, 2007

9:30 a.m.—12:00 noon

THE SHERATON PARK SOUTH

9901 Midlothian Turnpike

Richmond, Virginia

Phone: (804) 323-1144

Directions:

The hotel is conveniently located off of the Powhite Parkway (Route 76 South) Take the Midlothian Turnpike West Exit. Go through the toll. Get into the left lane. The hotel is located one mile further on the left.

Parking at the Sheraton Park South is free.



Project Development Technical Assistance

sessions will be held in Richmond on Thursday, February 15 and Tuesday, February 27; and in Abingdon on Monday, February 12 and Tuesday, February 13. These are separately scheduled meetings, by appointment only. Contact Chris Thompson at (804) 371-7056 to schedule a slot.

THURSDAY, JANUARY 25, 2007

1:30 p.m.—4:00 p.m.

SOUTHWEST VIRGINIA HIGHER EDUCATION CENTER

Executive Auditorium

One Partnership Circle

Abingdon, Virginia

Phone: (276) 619-4300

Directions:

Take I-81 South to Exit 14 at Abingdon. Turn right off exit ramp and go 1/4 mile on Route 140. Take a right onto Route 372 to the VHCC Campus. Follow the signs to the Southwest Virginia Higher Education Center.



In the case of severe inclement weather, phone the main number for the workshop location to be apprised of cancellation / rescheduling.

VCDBG Program Materials will be available at <http://www.dhcd.virginia.gov/CD/default.htm>. The Final Program Design is available. The Community Improvement Grant instructions and proposal format will be available at the time of the workshops.