

ESG Application Updates/Clarifications

1. **Current Program Capacity (page 23) - Clarification**

The Current Program Capacity section has to do with the number of beds and bed nights in the program. It is asking for: 1) the number of individual beds available in the current program and 2) the number of annual bed nights available in the program. To arrive at the number of annual bed nights, multiply the number of beds by 365 if it is a year round program. If it is a seasonal program, multiply the number of beds times the number of days the program is open in a year.

2. **Current Program Utilization (page 23) - Clarification**

This section is not asking for the utilization *rate*. While the information provided by the applicant does indicate utilization, the application is not asking for the rate itself which is a percentage. Instead it asks for the average daily number of individuals served in 2008-2009 and projected for 2009-2010. Therefore, for 2008-2009, divide the number of bed nights for the entire fiscal year by 365 (if a year round program) to achieve the average daily number of individuals served. If the program is seasonal, divide by the number of days the program was open during the fiscal year. Likewise, for 2009-2010, divide the number of bed nights for the first two quarters and divide by 184 (number of days from July 1 – December 31) if the program is year round. If it is a seasonal program, divide by the number of days the program was open in the first two quarters. This will produce the average number served daily during the first two quarters. This number could be used as a projection for 2009-2010 or adjusted depending on recent up or down trends.