

STATE BUILDING CODE TECHNICAL REVIEW BOARD
MEETING
July 18, 2008
RICHMOND, VIRGINIA

Members Present

Mr. Michael A. Conner, Sr., CBO, Chairman
Mr. J. Robert Allen, CBO, Vice-Chairman
Mr. Matthew Arnold
Mr. J. Daniel Crigler
Mr. James N. Lowe
Ms. Joanne D. Monday
Ms. Patricia S. O'Bannon

Members Absent

Mr. John W. Ainslie, Jr.
Mr. John H. Epperson
Mr. J. C. Hawkins (Resigned)
Mr. Joseph A. Kessler, III
Mr. R. Schaefer Oglesby
Mr. Gregory H. Revels, CBO (Resigned)
Mr. Bruin Richardson

Call to Order

The meeting of the State Building Code Technical Review Board ("Review Board") was called to order by the Chairman at approximately 10:00 a.m.

Roll Call

The attendance was established by Mr. Vernon W. Hodge, Secretary, and constituted a quorum. Mr. Tom Nesbitt, Assistant Attorney General of the State Office of the Attorney General, and the Board's legal counsel, was also present.

Approval of Minutes

Mr. Lowe moved to approve the minutes of the June 20, 2008 meeting as presented in the Review Board members' agenda package. The motion was seconded by Ms. Monday and passed unanimously.

New Business

Mr. Hodge reported that the appeal case styled Appeal of Cora Tucker, Appeal No. 06-12, was withdrawn by Ms. Tucker through correspondence received prior to the meeting. It was noted that the Board did not need to take any further action.

Secretary's Report

Mr. Emory Rodgers, Deputy Director of the Building and Fire Regulation, updated the Board members on current activities within the Department, including budget issues and reappointments to the Review Board. Mr. Conner informed the Board members that it might be his last meeting as his name was not on the slate submitted to the Governor by the Virginia Fire Chief's Association.

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Secretary's Report
(continued)

Mr. Hodge discussed a request for clarification of whether a Review Board member who is also a members of a local appeals board should recuse himself from a hearing where that local appeals board had heard the appeal. Mr. Nesbitt stated he would research the question and provide the Board members with a policy memorandum concerning it.

Adjournment

There being no further business, the meeting was adjourned by motion of Mr. Crigler at approximately 12:05 p.m.

Approved: November 21, 2008

/S/

Chairman, State Building Code Technical Review Board

/S/

Secretary, State Building Code Technical Review Board