



Department of Housing and Community Development

NOTIFICATION OF VACANCY

JUNE 26, 2013

SENIOR CONSTRUCTION INSPECTOR II
(Compliance Safety Officer IV)

POSITION #00346

LOCATION:

DHCD
600 E MAIN ST. STE 300
RICHMOND, VA 23219

HIRING RANGE:

\$58,000 - \$68,000 Annually

DUTIES AND RESPONSIBILITIES:

The Virginia Department of Housing and Community Development is seeking an Senior Construction Inspector to administer, enforce compliance with state and federal related regulations and provide technical assistance to the design professional, contractors, builders, code officials, state agencies and the general public; conduct inspections and perform plan reviews for the Virginia Statewide Building Code and Industrialized Building Safety Regulations and assist in development of state and national code changes; and provide consultative services for state agencies and local code officials. Duties: Assist staff to effectuate regulatory code development and code change processes relative to state building and fire related regulations; to assist Code Support Leader (CSL) by providing administrative and technical assistance to clients, boards, and committees, cross-training and developing specialized knowledge in all building and fire related subject matters; coordinate with the State Building Code Technical Review Board Leader (TRBL) by maintaining knowledge of appeals process and providing accurate advice to clients, evaluate applications, conduct informal fact findings (IFF) and research issues; assist Industrialized Building Leader (IBL) & Manufactured Leader (MHL) in all aspects of regulating the Industrialized Building Industry by conducting Plant and Dealer Lot inspections, conducting IFF's, preparing and documenting reports and reviewing compliance issues; assist Public Relations with informational articles for newsletters, website, conferences, regions and other media venues; participate in development and delivery of educational and training programs for the Jack A. Proctor Building Code Academy (JPVBCA) as may be required. Additional duties maybe assigned.

QUALIFICATIONS GUIDE:

Comprehensive knowledge of state and federal building related regulations and referenced model codes and standards; of building design and construction, industrialized buildings and manufactured homes. Comprehensive knowledge and demonstrated ability in administration, inspection and enforcement of building codes. Demonstrated ability to operate a PC and corresponding software to manage a program database and generate reports; to read, interpret and apply state and federal standards, regulations, mandates and legal opinions; to evaluate complex problems and sensitive issues and to negotiate or mediate resolutions; to research building related issues, organize materials and write technical reports of findings; to develop and deliver training programs and technical presentations to diverse groups and professional organizations; to prioritize and coordinate multiple, complex and sensitive assignments; to communicate effectively both orally and in writing; and strong interpersonal skills needed. College degree in related field of architecture, engineering or construction or equivalent combination of training and experience and preferred. Considerable experience in complex construction project and/or in building code enforcement with supervisory or technical skills. Certification as CBO preferred or have the ability to obtain certification(s) in multiple disciplines during tenure of employment. Valid driver's license and travel (20% - some overnight) required.

TO BE CONSIDERED FOR THIS POSITION, YOU MUST COMPLETE A STATE APPLICATION THROUGH THE ON LINE EMPLOYMENT SYSTEM AT <https://jobs.agencies.virginia.gov> . THIS POSITION IS OPEN UNTIL FILLED.

For additional information please contact our Human Resource Office, at (804) 371-7000

An Equal Opportunity Employer

Women, Minorities, Veterans and people with disabilities are encouraged to apply. Requests for reasonable accommodations will be provided to applicants in order to provide access to the application and/or interview process.
