

# VIRGINIA MANUFACTURED HOUSING BOARD MEETING

March 19, 2015

VHDA  
Virginia Housing Center  
4224 Cox Rd.  
Glen Allen, VA 23060

## DRAFT MINUTES

### Members Present

Mr. Ben Flores, Chairman  
Mr. Walter Cleaton  
Mr. Allen W. Dudley  
Mr. James W. Roncaglione  
Ms. Cindy Tomlin  
Mr. Dennis Jones

### Members Absent

Mr. David Bridges  
Mr. Jim Carver  
Ms. Shawna J. Cheney

### Staff Present

Emory Rogers  
Cindy Davis  
Lorenzo Dyer  
Josh E. Laws, OAG

### Visitors to Address the Board

Tyler Craddock - VAMMHA

The meeting of the Virginia Manufactured Housing Board was called to order by Chairman Ben Flores at approximately 10:15 a.m. A Quorum was present.

The meeting proceeded to a discussion concerning the VAMHB members, Vice-Chairman, Mr. Earl “Tom” Satterwhite, Manufacturer Representative and Mr. Jim Carver, Public Representative. It was noted to the Board that Mr. Satterwhite and Mr. Carver have resigned from the Board.

The discussion proceeded to the introduction of the replacement for Mr. Satterwhite and the Board welcomed Mr. Dennis Jones, as the new Manufacturer Representative.

The Chairman asked for a motion to move Agenda Item A (2) to another place on the Agenda. The motion was made by Mr. Dudley and seconded by Mr. Cleaton. The motion was passed by unanimous vote.

There was a motion to approve the minutes from the November 19, 2014 meeting made by Ms. Tomlin. The motion was seconded by Mr. Cleaton. The motion passed by unanimous vote.

Public comments were made by Tyler Craddock, Executive Director VAMMHA. He welcomed Mr. Dennis Jones to the Board. He welcomed and thanked Mr. A. McMahan from the State Building Codes Office for attending the VAMMHA meeting. He also spoke about upcoming events of the VAMMHA; the Convention in Va. Beach Aug. 5-7, 2015 and the PAC Golf Tournament in May, 2015.

There were no Committee Reports.

The Secretary reported the balance in the Transaction Recovery Fund.

C. Davis gave information concerning the development of a video announcement as a PSA and also to be put on websites. Anyone willing to volunteer for one of the videos should let Ms. Davis know of their interest. A HUD meeting is being planned for State Administrative Agencies in Washington, DC during the month of April. Two representatives from the SBCO will attend. Expenses are covered by HUD. Also a representative from DHCD, Richard Potts will be attending the DOE conference in Nashville and will be addressing energy issues related to manufactured housing.

Emory Rogers spoke to the Board concerning the changes in personnel and the continued development of improving relationships with the Board. Also spoke of improving relationships with HUD; that HUD, with the appointment of a new Administrator, Pamela Danner, has significantly increased the communication between HUD and SAAs.

The Chairman called for nominations for the vacated position of the Vice Chairman of the VAMHB. Mr. Roncaglione nominated Mr. Allen Dudley. The nominations were closed and the Chairman called for a motion to accept Mr. Dudley as Vice Chairman of the VAMHB. The motion was made by Mr. Roncaglione and seconded by Mr. Cleaton. The motion was passed by unanimous vote.

The Board heard discussion regarding the Salesperson License Application of Amy Cochran. The Board requested additional information be submitted during the last VAMHB meeting. After reviewing the information the Chairman called for a motion to accept the Salesperson License Application of Amy Cochran. The motion was made by Mr. Dudley and seconded by Mr. Roncaglione. The motion was passed by unanimous vote.

Mr. Cleaton requested that the record reflect his request that the Board would hold future discussion concerning the Virginia Manufactured Housing Licensing and Transaction Recovery Fund Regulation **Article 4, Salespeople 13 VAC 6-20-130 (A). License required; annual renewal.** The discussion being requested is specific to the issue of permitting sales prior to the issuance of a license.

The case Terry M. Tatum v Budget Homes, LLC (Glenwood Walker), D – 2014 - 14 was brought to the Board to be heard. The Summary of the IFF Conference was presented to the Board. A motion was made by Mr. Dudley to accept staff recommendation as presented from the IFF Conference Summary. The motion was seconded by Ms. Tomlin and passed by unanimous vote.

The case Terry M. Tatum v Budget Homes, LLC (Glenwood Walker), T – 2014 – 14 was brought to the Board to be heard. The Summary of the IFF Conference was presented to the Board. The Board heard discussion and statements of clarification from the Assistant Attorney General Joshua E. Laws. It was clarified that the claimant would subrogate any rights of claims against the regulant that are filed. T. Tatum would be informed to file criminal charges against the regulant, Budget Homes, LLC (Glenwood Walker). A motion was made by Mr. Dudley to accept the Board's recommendation for Count 1 as clarified by OAG concerning the IFF Conference Summary, T – 2014 – 14. The motion was seconded by Ms. Tomlin and passed by unanimous vote.

The next meeting date of the VAMHB is scheduled for, Thursday, May 21, 2015.

The meeting was adjourned at 11:50 am.