

Program Contacts

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The State Building Code Technical Review Board (SBCTRB) consists of 14 citizens appointed by the Governor to ensure Virginia's building code is administered fairly and well-understood by the citizens of Virginia. The organizations represented by the board members are the Virginia Society of the American Institute of Architects, Virginia Society of Professional Engineers, the Home Builders Association of Virginia, the Virginia Branch of the Associated General Contractors of America, Virginia Building and Code Officials Association, State Fire Chiefs Association of Virginia, Virginia chapters of the National Apartment Association and the Virginia Association of Plumbing-Heating-Cooling Contractors.

The SBCTRB's primary purpose is to hear appeals from enforcement actions under the Virginia Uniform Statewide Building Code, the Virginia Statewide Fire Prevention Code, the Virginia Industrialized Building Safety Regulations, the Virginia Manufactured Home Safety Regulations and the Virginia Certification Standards. Applicants for appeals are generally those persons or entities regulated under the building and fire codes and who disagree with an enforcement action. The codes require the filing of an appeal within a certain time period and generally an appeal must first be made to a local government appeals board and then to the SBCTRB if relief is not granted by the local board.

Both the building and fire codes contain provisions advising of the right to appeal and directing aggrieved parties to the appropriate appeals board. Appeal applications are available on this website.

Members of the SBCTRB:

J. Robert Allen, Chairman

Virginia Building and Code Officials Association

Vince Butler

Virginia Homebuilders Association

Matthew Arnold

Virginia Society of American Institute of Architects

Joanne D. Monday

Virginia Building Owners and
Manager Association

W. Keith Brower, Jr.

Commonwealth at large

Eric Mays

Virginia Building & Code Officials Association

Alan McMahan

Secretary to the Board

Alan D. Givens

Va. PHCC

W. Shaun Pharr, Esq.

AOBA of Metro. Washington

John H. Epperson

Virginia Society of Professional Engineers

Joseph A. Kessler, III

Associated General Contractors of Virginia

James R. Dawson

Virginia Fire Chiefs Association

E. G. Middleton III

Electrical Contractor

Patricia S. O'Bannon

Commonwealth at large

J. Daniel Crigler

Virginia Association of Plumbing-Heating-Cooling Contractors and
the Virginia Chapters of the Air Conditioning Contractors of America

Process

- The timeframes for processing appeals are subject to the Review Board continuation policy which permits the parties to agree to continue appeal proceedings.
- The timeframes for processing appeals may not be able to be met if multiple appeals are received by the Office of the Review Board within a short span of time. In that case, processing will be in the order of the receipt of the appeals.

Activity

Number of Days from Receipt of Appeal Application if Informal Fact-Finding Conference is not Necessary

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1. Letter goes out to parties to provide additional information.

7 days

7 days

2. Parties send in (or staff obtains) additional needed information.

21 days (14 days from last step)

21 days (14 days from last step)

3. Staff review of case to determine whether informal fact-finding conference is necessary or whether

35 days (14 days from last step)

35 days (14 days from last step)

4. Informal fact-finding conference held.

N/A

56 days (21 days from last step)

1. 5. Staff document sent to parties.

49 days (14 days from last step)

77 days (21 days from last step)

1. 6. Parties respond with objections, corrections or additions to staff document and submit written answers.

70 days (21 days from last step)

98 days (21 days from last step)

1. 7. Hearing before Review Board held.

90 days (20 days from last step)

120 days (22 days from last step)

Review Board Agendas

- [Agenda – September 16, 2016](#)
- [Agenda -- July 15, 2016](#)
- [Agenda – May 20, 2016](#)
- [Agenda – February 19, 2016 \(from cancelled January 22, 2016 meeting\)](#)

- [Agenda – October 16, 2015](#)
- [Agenda - August 21, 2015](#)
- [Agenda – June 19, 2015](#)
- [Agenda – March 20, 2015](#)
- [Agenda – June 20, 2014](#)
- [Agenda – March 21, 2014](#)
- [Agenda – Jan. 24, 2014](#)
- [Agenda – September 20, 2013](#)
- [Agenda – May 17, 2013](#)
- [Agenda – March 15, 2013, Pt. 1](#)
- [Agenda – March 15, 2013, Pt. 2](#)
- [Agenda – January 25, 2013](#)
- [Agenda – November 16, 2012](#)
- [Agenda – July 20, 2012](#)

Resources

- [Appeal Application](#)
- [Request for Interpretations](#)
- [Frequently Asked Questions](#)
- [Recent Review Board Decisions](#)
- [Related Publications](#)
- [SBCTRB Minutes](#)