

Livable Home Tax Credit (LHTC) Application Guide

Ready to complete the Livable Home Tax Credit application? Here's what you'll need to do at each step.

Section I – Basic Information

- Enter your personal information and property details:
 - Social Security Number
 - Mailing address
 - City
 - State
 - Date you purchased the home or completed the retrofit
 - Property address if it's different from your mailing address

Section II – Type of Project

- Choose whether your project is *New Construction* or a *Retrofit*.
- Choose the accessibility features you can claim.
- Upload the required project documents. These may include:
 - Floor plans
 - Closing disclosures
 - Certificates of occupancy
 - Building permits
 - Invoices
 - Credit card statements or cancelled checks
 - Construction contracts
 - Any other documentation that supports your claim

Tax Credit Calculation

After you enter the information above, the system will calculate the amount of your tax credit.

Declaration and Submission

- Confirm that everything you provided is correct.
- Enter your daytime phone number and email address.
- If any required information is missing, the system will let you know. You cannot submit your application until everything is complete.

If you run into any issues or have questions while filling out the application, please feel free to email me at **kike.oliver@dhcd.virginia.gov**. I'm happy to help.

