

# Virginia Enterprise Zone

Annual Report  
June 18th, 2026



VIRGINIA DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
*Partners for Better Communities*



# VIRGINIA ENTERPRISE ZONE GY26

## AGENDA

INTRODUCTION

GRANT YEAR 2025 OVERVIEW

REPORTING REQUIREMENTS

HOW TO COMPLETE REPORT

Q & A

# INTRODUCTION

- Please mute yourself and turn off your camera.
- The session is being recorded
- We will share the recording and the presentation via email as soon as possible.
- There will be a Q & A session at the end of the presentation.
- Please do not submit questions during the presentation.

Submit  
questions  
on chat  
feature

Turn  
camera  
on/off

Turn  
microphone  
on/off



Chat



People



Raise



React



View



Controls



Notes



Rooms



Apps



More



Camera



Mic



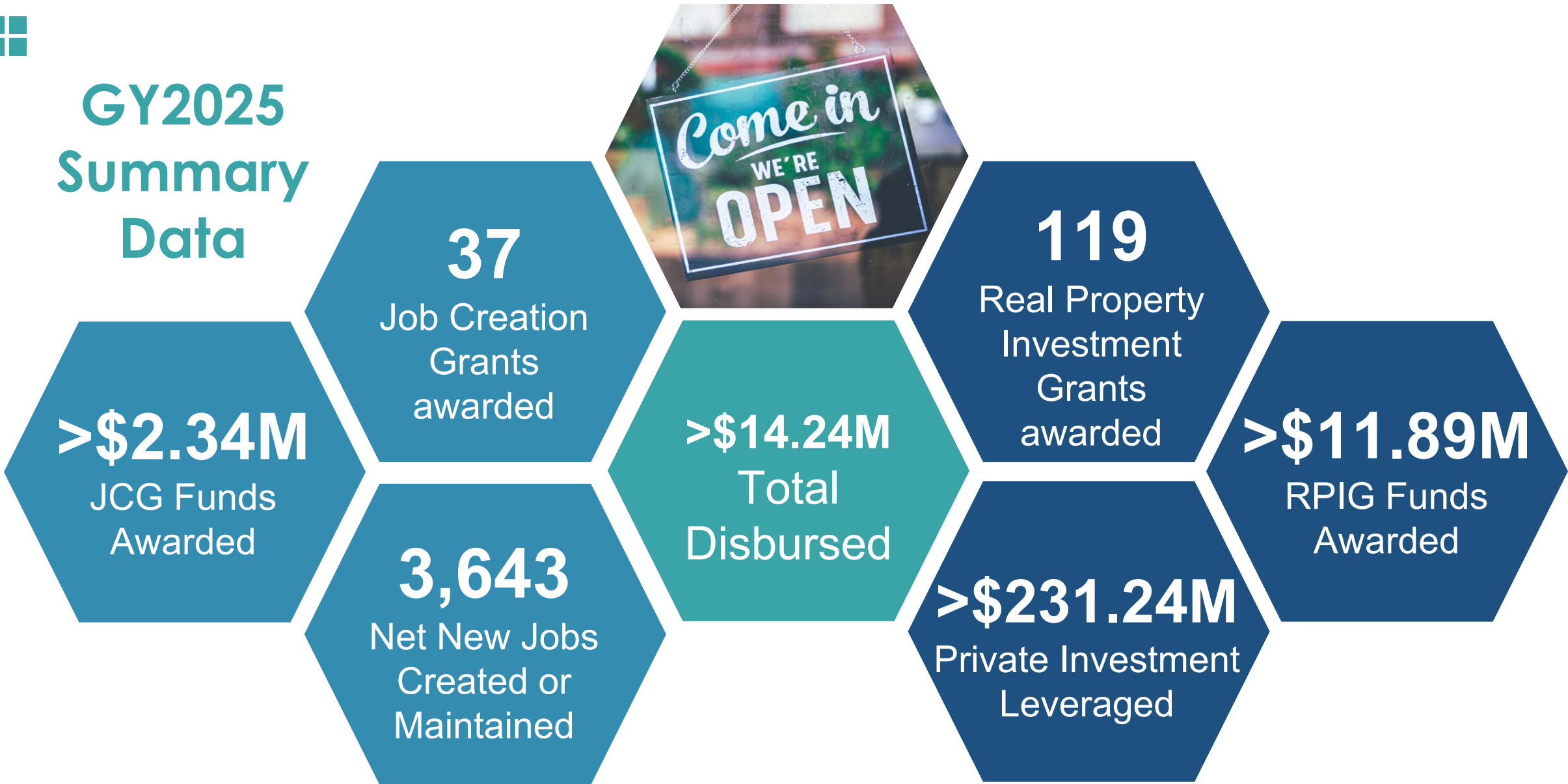
Share



Leave



# GY2025 Summary Data



BEFORE



AFTER

# REPORTING REQUIREMENT

## 13VAC5-112-550. Annual Reporting. Administrative Requirements

A. A local governing body shall submit annual reports to the department for the purpose of program monitoring and evaluation. **Annual reports shall be submitted to the department on Form EZ-3-AR no later than July 15** of the following year.

Annual reports shall include information and data for the purpose of program evaluation as requested on Form EZ-3-AR (CAMS).

B. The department shall review **the effectiveness in creating jobs and capital investment and activity occurring within designated enterprise zones** and shall annually report its findings to the

Senate Finance Committee, the Senate Committee on Commerce and Labor, the House Appropriations Committee, and the House Committee on Commerce and Labor. When the potential exists that the annual fiscal limitations on the enterprise zone incentives will be fully utilized, thus triggering their pro rata distribution, the department shall include this information in the annual report.



# ANNUAL REPORT → CAMS

Project Information | Reporting Details | Organization | Budget | Remittances | Admin Notes | Staff Roles | Report Assignment | **Reports & Documents**

## Reports & Documents

Portal View

Only scheduled reports due within the next 60 days are displayed on this page. If additional details for a report assigned to this project are required, see the Report Assignment tab.

Reports and documents may be sorted by clicking any underlined column header. Overdue reports will show both the Date Due and the Status in red indicating that the report is late. A report submitted by a grantee and denied by DHCD will show its Status as Incomplete until it is updated by the grantee.

Risk Indicator: Low [Edit?](#)

Project Hold: Active (No Hold) [Hold Notes](#)

No Reports After This Date:

Add Document/Report:

Tag Filter

Date Filter (Due Date or Date Last Updated)

Start Date:  End Date:

### All Project Documents - Total 13

<input type="checkbox"/>	Local Enterprise Zone Annual Report 2.0	<input checked="" type="checkbox"/>	7/15/2022	Accepted	7/10/2023 DHCD Accepted	Grantee Completed Compliance	(PA) Katherine Pickett (10/4/2022) (PM) Tory McGowan (7/10/2023)	
<input type="checkbox"/>	Local Enterprise Zone Annual Report 3.0	<input checked="" type="checkbox"/>	7/15/2023	Accepted	7/25/2023 DHCD Accepted	Grantee Completed	(PA) Mandy Archer (7/25/2023)	
<input type="checkbox"/>	Enterprise Zone Renewal Request (V4)	<input checked="" type="checkbox"/>	10/6/2023	Accepted	12/21/2023 DHCD Accepted	Grantee Completed	(PA) Mandy Archer (12/21/2023)	
<input type="checkbox"/>	Enterprise Zone: Boundary Amendment	<input checked="" type="checkbox"/>	11/1/2023	Accepted	12/15/2023 DHCD Accepted	Grantee Completed	(PA) Mandy Archer (12/15/2023)	
<input type="checkbox"/>	Local Enterprise Zone Annual Report 3.0	<input checked="" type="checkbox"/>	7/15/2024	Accepted	8/8/2024 DHCD Accepted	Grantee Completed Compliance	(PA) Katherine Pickett (8/8/2024)	
<input type="checkbox"/>	Local Enterprise Zone Annual Report 4.0			Not Started		Grantee Completed Compliance	(PA) Katherine Pickett (PA) Mandy Archer	



# SECTION 1: ZONE INFO

1. **Local Zone Administrator Contact Name**
2. **Local Zone Administrator Email**
3. **Local Zone Administrator changed during reporting period?** (yes/no)
4. **Alternate Zone Administrator Name**
5. **Alternate Zone Administrator Email**
6. **Zone Amendment Approval Date**  
(date of last zone amendment approval; if not amended since designation, enter designation date)
7. **Zone Amendment in development?**  
(if yes, reach out to KP or MA)





# Section 1: Zone Info

(continued)

## 8. Zone acreage

(If joint zone, list acreage for your subject locality only.)

## 9. Zone noncontiguous areas

(How many? If joint zone, list how many are in your subject locality only.)

## 10. Zone Maps

(Attach as PDF or JPEG; need one showing the entire zone; may attach additional maps of smaller areas of zone)

*\*Reminder-only one file can be uploaded; utilize compressed/zipped file if uploading more than one document*

# SECTION 2: ZONE ADMINISTRATION

## 1. Zone Description

(should include any 2025 amendments)

## 2. Zone Ordinance Attachment

(may provide links; provide any resolutions authorizing administration of local incentives)

## 3. Zone Marketing Materials Attachment

(PDF or zipped folder for multiple docs with screenshots or links to website; brochures; links/copies of press releases or news)

*\*Not required unless changes were made since the previous year's report*

## 4. Zone Planning

(any upcoming plans or objectives; amendments; marketing materials)

## 5. LZA Assistance Request

(What assistance is needed? Email KP or MA)



# ■ Section 3: Zone Activities

## 1. Zone Activity Report

Provide a summary about **public improvements** that have been made during the calendar year. These improvements can include those that were made within the EZ boundaries, as well as major improvements that took place outside of the zone that may positively affect the zone.

**Improvements may include infrastructure (water, sewer, roads, sidewalks, broadband), streetscape, public buildings, parks, schools, etc.**

**In addition, include other DHCD projects such as CDBG, IRF, CBL.** (New construction or rehab/expansion can be included)



# Section 4: Local Incentives & Job Creation

## 1. Local Zone Utilization

Local Zone Utilization		Calendar Year 2025					
Locality Name							
Zone Number							
Incentive Name	Qualification Criteria	Number of Qualified Businesses in 2025	Financial Value of Incentive in 2025	Total Investment Leveraged	Total # of Jobs Impacted / Created (if applicable)	Type of Investment (pull down menu)	If the incentive was not utilized during the calendar year, please discuss plans to improve utilization.
<i>Example: Building Permit Fee Waived</i>	<i>Must be located within the zone</i>	<i>10</i>	<i>\$5,000.00</i>	<i>\$175,000.00</i>	<i>N/A</i>	<i>Real Property</i>	
<b>This list should include ALL local incentives offered by the locality - not only those utilized during the calendar year.</b>							
						<div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> <li>Real Property</li> <li>Machinery &amp; Tools</li> <li>Business Personal Property</li> <li>Business Professional &amp; Occupations License (BPOL)</li> <li>Utility</li> <li>Other</li> </ul> </div>	

# Section 4: Local Incentives & Job Creation

## 2. Job Creation Information

Provide a summary of job creation that includes significant business activity. This may include:

- new construction
- rehabilitation
- expansion
- closure
- downsizing



# Section 5: Additional Info

## 1. Company Highlight

Highlight a business that received state EZ funding during this reporting period. Include:

- brief summary of the business and the project (new construction/rehab or expansion)
- quote from business owner about EZ incentives
- photos (examples-people working; people with machinery; improvements made; before and after pictures)



BEFORE



AFTER





# THANK YOU!

**Tory McGowan**

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**Mandy Archer**

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**Kate Pickett**

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VIRGINIA DEPARTMENT OF HOUSING  
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## in-person training

*Bristol, VA*

Strengthening Retail Success:  
How to Support Small  
Businesses as Property Owners &  
Community Stakeholders

**July 16, 2026**

9am - 12pm

**The Sessions  
Tribute Hotel**

833 State Street  
Bristol, VA 24201

FREE TO JOIN!

This training is designed  
for property owners, developers,  
community leaders, and  
Enterprise Zone stakeholders,  
eager to support their  
downtowns



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