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# COMMONWEALTH of VIRGINIA

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Director

DEPARTMENT OF  
HOUSING AND COMMUNITY DEVELOPMENT

## Commission on Local Government

November 12, 2020

2:00 P.M.

Digital Meeting Only

**Due to the COVID-19 pandemic and public health emergency and the need to provide social distancing and prohibit large gatherings, the meeting was held electronically in accordance with the State of Emergency Declared by the Governor and the 2020 amendments to the 2020 Appropriations Act. The meeting was held via Google Meet.**

### Members Present

R. Michael Amyx  
Stephanie Davis, PhD, Vice Chair  
Diane M. Linderman, PE  
Rosemary M. Mahan, Chair  
Kimble Reynolds, Jr.

### Members Absent

### Call to Order

The Commission on Local Government (CLG) Chair, Ms. Rosemary Mahan, called the meeting to order at 2:00 p.m.

Mr. David Conmy, Local Government Policy Administrator for the Department of Housing and Community Development (DHCD) noted that due to the Governor's Declared State of Emergency due to COVID-19, it is impracticable and unsafe for the Commission on Local Government to assemble in a single location, so the Commission meeting is being held electronically, by video conference and telephone options, pursuant to 2020 Amendments to the 2020 Appropriation Act. The purpose of the meeting is to discuss or transact the business statutorily required or necessary to continue operations of the Commission on Local Government and the discharge of its lawful purposes, duties, and responsibilities. The public is welcome to use the link and phone number options made available by staff to attend the meeting electronically. The Commission on Local Government will make available a recording or transcript of the meeting on its website in accordance with the timeframes established in Sections 2.2-3707 and 2.2-3701.1 of the Code of Virginia.

## Administration

A motion was made by Ms. Linderman and seconded by Mr. Reynolds to approve the draft agenda. The motion passed (Yea: Amyx, Davis, Linderman, Mahan, Reynolds; Nays: None).

A motion was made by Ms. Linderman and seconded by Ms. Davis to approve the minutes of the Regular Meeting on September 17, 2020. The motion passed (Yea: Amyx, Davis, Linderman, Mahan, Reynolds; Nays: None).

A motion was made by Mr. Amyx and seconded by Ms. Linderman to approve the minutes of the Special Meeting on October 14, 2020. The motion passed (Yea: Amyx, Davis, Linderman, Mahan, Reynolds; Nays: None).

Ms. Mahan opened the floor to receive comments from the public. No one from the public appeared before the Commission. The public comment period was then closed.

Mr. Conmy gave an update on the Martinsville Reversion case and noted that parties had notified staff that they were working on a joint legislative package to assist in relation to the reversion of Martinsville.

Mr. Conmy gave the Commission an update on deadlines for Conflict of Information Act trainings and requirements that are approaching.

Mr. Conmy updated the Commission on staff efforts on programs to help combat challenges associated with the COVID-19 pandemic. It was noted that the Municipal Utility Relief Program had been established by the 2020 Appropriations Act, which requires an anonymized report from all municipal utilities to be submitted to the Commission.

Mr. Conmy briefly presented various news articles of interest to the Commission.

Mr. Reynolds declared that, as a result of code section 15.2-2906, the canons of conduct numbers 1, 2, 3, and 9, and in an effort to avoid the appearance of impropriety in regards to the Martinsville Reversion case, that he would be recusing himself from review of the case.

2020 Cash Proffer Survey and Report (Draft)

Mr. Cody Anderson, Legislative Affairs and Boards Coordinator at DHCD presented the Cash Proffer Survey Report to the Commission. The report details the collections and expenditures of cash proffers from every locality statewide.

A motion was made by Mr. Amyx and seconded by Mr. Reynolds to approve the Cash Proffer Survey Report. The motion passed (Yea: Amyx, Davis, Linderman, Mahan, Reynolds; Nays: None)

Schedule of Regular Meetings: Proposed 2021 Schedule

After discussion, the schedule of meetings for 2021 was established as follows: January 5<sup>th</sup>, March 25<sup>th</sup>, May 13<sup>th</sup>, July 8<sup>th</sup>, September 9<sup>th</sup>, and November 4<sup>th</sup>. All meetings will be held at 11:00 a.m. with the exception of the January 5<sup>th</sup> meeting which will be held at 11:30 a.m. A motion was made by Ms. Davis and seconded by Ms. Linderman to approve the established schedule of meetings. The motion passed (Yea: Amyx, Davis, Linderman, Mahan, Reynolds; Nays: None).

Upcoming Events of Interest

It was noted that the Virginia Governor's Housing Conference would be taking place from November 18<sup>th</sup> through November 20<sup>th</sup>.

Other

There was no other business.

Adjournment

A motion was made by Mr. Amyx and seconded by Ms. Linderman for adjournment. The motion passed and the Commission adjourned at 2:41 p.m.