



Back to Basics: Building a New Foundation



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TELLING YOUR STORY

**VIA
REPORTS AND DATA**

WHY TELL THE STORY

- Improve People's Live
- Make Informed Decisions
- Effective Quality Monitoring
- Get the Results We want
- Find Solutions to Problems
 - Back up arguments
 - De-mystify
 - Increase Efficiency
- Illustrates the strengths/weaknesses
- Establish Baselines and Benchmarks
 - Make the most of the Funding



TELL THE STORY/BUILD THE NARRATIVE

WHO THE STORY IS TOLD TO



HOW THE STORY IS TOLD

➤ Closeout Documents
&

Local governments receiving CDBG funds must submit two annual performance and evaluation reports:

- Annual Action Plan
- Consolidated Annual Performance Evaluation Report (CAPER)



Show Sample Closeout Document

WHERE IS THE STORY TOLD

- ❖ Integrated Disbursement & Information System (IDIS)
- ❖ Section 3 Performance Evaluation and Registration System (SPEARS)

WHEN MARK YOU CALENDARS



- Final Closeout Documents – at the completion of a project
- Annual Reports - August 2021
- Section 3 and HUD2516 – October 2021



Thank you!!