

Lead Hazard Reduction Demonstration Grant- Occupant Protection Plan



Name of Occupant or Owner _____

Address _____ Apt # _____

City _____ State _____ Zip _____

Contractor _____ License # _____

Occupant Protection Plan Checklist for Lead Hazard Control Activities

This is a checklist of actions the contractor will take to protect the occupant while performing lead hazard control activities. It is important to remain out of the work areas at all times until lead clearance is achieved. The contractor will clean daily; however, work areas may still contain dangerous levels of lead until the final cleaning and clearance testing verifies it is safe. The Project Manager will inform you when you all areas are safe to return.

Occupant Location (check all that apply)

Unit is vacant (no movable objects are in the unit).

Occupants will be temporarily relocated and stay out of the unit through project completion.

Occupants will not be allowed within the work area until clearance is achieved.

Occupants will stay outside the unit during work times but may return each day after cleanup.

Occupants will have a lead-safe passage to the bathroom, living area, and entry/exit door during lead hazard control.

Occupants will be provided a lead-safe entry and exit pathway during the project.

Occupant pets will not be allowed in the work area.

Furniture

Furniture, personal items, and appliances will remain in the unit.

Occupants will remove all personal items and as much furniture as possible.

Personal items and furniture may be moved removed from work areas. If an item cannot be moved a dust-tight seal will be created using plastic sheeting.

Interior Work

No interior work required.

Pre-cleaning work areas with a HEPA vacuum before setting up containment.

Will post warning signs at each room entrance where lead hazard control is being conducted.

Cover entire floor in work areas to include worker pathways to exit and other work areas.

Plastic will cover floor extending 5 feet beyond the work area in all directions as possible.

Workers will stay on the plastic in the work areas

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Will secure the work area when not onsite

Cover doorways used to access work areas with plastic flaps. Other doorways into work areas will be closed and fully sealed with plastic sheeting and tape.

Turning off the HVAC system and sealing forced air vents within 6 feet of work areas with plastic sheeting and tape.

A dust room/containment will be constructed for any powered paint removal work such as power sanding or planing

Exterior Work

No exterior work required.

Will remove all movable items (playground equipment, toys, sandbox, outdoor furniture, etc.) to approximately 20 feet from the work area or seal them with plastic sheeting and tape.

Install perimeter barrier tape or temporary fencing around the work area (20 feet is space allows).

Will close all windows, including windows of adjacent buildings/units, within 20 feet of the work area.

Will post warning signs on the building exterior near all entryways.

Window Work

Will tape plastic to the exterior wall when removing windows from the inside.

Will tape plastic to the interior wall when removing windows from the inside.

Will use plastic sheeting or landscape fabric on the ground under windows.

Ventilation System

Will turn off system and seal all vents in the work areas with plastic sheeting

Will turn off system and seal vents within 5 feet of the work area.

Daily Cleaning

Will wrap or bag all debris and store in a secure location outside the unit

Will clean all horizontal surfaces in the work areas with a HEPA vacuum and wet washing

Will clean and remove plastic walkways each day and replace with new plastic

Will clean all walkways used as pathways to the work area with a HEPA vacuum

Final Cleaning

Will remove all debris and visible dust

Will HEPA vacuum and wet wash all horizontal surfaces and trim in work areas

Will HEPA vacuum wet wash all surfaces and floors extending at least 5 feet in all directions from treated surfaces

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Licensed Abatement Contractor

I certify that a copy of this Occupant Protection Plan has been provided to the property owner and occupants of the property listed on this form via:

Personal Delivery

USPS Mail

Email

_____ / ____ / ____

Printed Name

Signature

Date

**Planned work must not exceed 10 days without written approval.*