

# DHCD VHSP Basic Habitability Checklist

Unit or Shelter Address  
(include street address, city and zip code)

Grantee Name (if shelter) or  
Landlord/ Property-owner Contact Information  
(include name, company name, mailing address and phone number)

--	--

	YES	NO
<b><u>Structure and materials.</u></b> The unit is structurally sound so as not to pose any threat to the health and safety of the occupants and so as to protect the residents from the elements.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Access.</u></b> Where applicable, the shelter is accessible in accordance with: a. Section 504 of the Rehabilitation Act (29 U.S.C. 794) and implementing regulations at 24 CFR part 8; b. The Fair Housing Act (42 U.S.C. 3601 et seq.) and implementing regulations at 24 CFR part 100; and Title II of the Americans with Disabilities Act (42 U.S.C. 12131 et seq.) and 28 CFR part 35.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Space and security.</u></b> Each resident is afforded adequate space and security for themselves and their belongings. Each resident must be provided an acceptable place to sleep.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Interior air quality.</u></b> Every room or space has natural or mechanical ventilation. Unit is free of pollutants in the air at levels that threaten the health of residents.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Water supply.</u></b> The water supply is free from contamination.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Sanitary facilities.</u></b> Residents have access to sufficient sanitary facilities that are in proper operating condition, may be used in privacy, and are adequate for personal cleanliness and the disposal of human waste.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Thermal environment.</u></b> The unit has adequate heating and/or cooling facilities in proper operating condition.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Illumination and electricity.</u></b> The unit has adequate natural or artificial illumination to permit normal indoor activities and to support the health and safety of residents. There are sufficient electrical sources to permit the use of essential electrical appliances while assuring safety from fire.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Food preparation and refuse disposal.</u></b> All food preparation areas contain suitable space and equipment to store, prepare, and serve food in a sanitary manner.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Sanitary condition.</u></b> The unit and any equipment are maintained in sanitary condition.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Fire safety.</u></b> Each unit includes at least one battery-operated or hard-wired smoke detector, in proper working condition, on each occupied level of the unit. Smoke detectors are located, to the extent practicable, in a hallway adjacent to a bedroom. If the unit is occupied by hearing impaired persons, smoke detectors have an alarm system designed for hearing-impaired persons in each bedroom occupied by a hearing-impaired person.	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>Fire safety.</u></b> The public areas of all units must be equipped with a sufficient number, but not less than one for each area, of battery-operated or hard-wired smoke detectors. Public areas include, but are not limited to, laundry rooms, community rooms, day care centers, hallways, stairwells, and other common areas.	<input type="checkbox"/>	<input type="checkbox"/>

## Agency

Agency Name

Agency Staff Name

Signature

Date

## Tenant (if applicable)

Name

Date

Signature

Landlord / Property-owner (if applicable)

Name

Date

Signature

